



**BERITA ACARA PERKULIAHAN
SEMESTER GENAP TAHUN AKADEMIK 2022/2023**

MATA KULIAH / KELAS Pengantar Aplikasi Komputer / E1221
DOSEN FAIZAL FAROUK, SE., MM.
PROGRAM STUDI MANAJEMEN / 61201
SEMESTER/BOBOT 2 / 2SKS
RUANG/LAB -
HARI/JAM -
JUMLAH MAHASISWA 34

| KE | Tanggal | Materi | Jam Mulai | Jam Selesai | Mhs. Hadir | Paraf Dosen |
|----|------------|---|-----------|-------------|------------|-------------|
| 1 | 2023-03-11 | Pengenalan Sistem Operasi | 13:30:00 | 16:05:00 | 34 | |
| 2 | 2023-03-18 | Manajemen File dan Topologi Jaringan | 13:30:00 | 16:05:00 | 34 | |
| 3 | 2023-03-25 | Presentasi Tugas, Dasar-dasar Microsoft Word: Fungsi Edit, Format Dokumen, Fungsi Tabulasi, | 13:30:00 | 16:12:21 | 32 | |
| 4 | 2023-04-01 | Dasar-dasar Microsoft Word: Daftar Isi dengan Multilevel List, Daftar Pustaka dengan Citation & Bibliography | 13:30:00 | 16:12:26 | 33 | |
| 5 | 2023-04-08 | Dasar-dasar Microsoft Power Point: Layout dan design Template; Fungsi Tabel, Chart, dll | 13:30:00 | 16:05:25 | 30 | |
| 6 | 2023-04-15 | Dasar-dasar Microsoft Excel | 13:30:00 | 16:05:25 | 28 | |
| 7 | 2023-05-06 | Excel : Membuat dan Memodifikasi Tabel, Membuat Hyperlink, Mengaplikasikan Fungsi Format Cell | 13:30:00 | 16:10:20 | 29 | |
| 8 | 2023-05-13 | Excel : Fungsi Matematika Dasar | 13:30:00 | 16:10:20 | 29 | |
| 9 | 2023-05-20 | Ujian Tengah Semester | 12:45:00 | 15:00:43 | 33 | |
| 10 | 2023-06-03 | Mengaplikasikan Fungsi Matematika | 13:30:00 | 16:01:20 | 28 | |
| 11 | 2023-06-03 | Mengaplikasikan Fungsi Logika | 13:30:00 | 16:01:20 | 28 | |
| 12 | 2023-06-10 | Microsoft Access: Pengertian dan Konsep Database, Membuat Database, Tabel, Form, Input Data | 13:30:00 | 16:05:25 | 30 | |

| | | | | | | |
|----|------------|--|----------|----------|----|--|
| 13 | 2023-06-17 | Microsoft Acces: Membuat Query, Report, Form Menu Utama. Memberikan Tugas Kelompok Membuat Program Database | 13:30:00 | 16:05:25 | 30 | |
| 14 | 2023-07-01 | Microsoft Excel : Pivot Table | 13:30:00 | 16:02:18 | 28 | |
| 15 | 2023-07-08 | Microsoft Excel: Latihan Soal | 13:30:48 | 21:07:41 | 28 | |
| 16 | 2023-07-22 | Ujian Akhir Semester | 12:45:00 | 21:07:48 | 33 | |

Ketua Program Studi,



SUSANTI WIDHIASTUTI, Dr., M.M.




**DAFTAR KEHADIRAN MAHASISWA
SEMESTER GENAP TAHUN AKADEMIK 2022/2023**

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SEMESTER/BOBOT 2 / 2SKS
RUANG/LAB -
HARI/JAM -
JUMLAH MAHASISWA 34

| No | NIM | Nama Mahasiswa | TANGGAL KEHADIRAN | | | | | | | | | | | | | | | | Jml |
|----|------------|-------------------------------------|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-----|
| | | | 2023-03-11 | 2023-03-18 | 2023-03-25 | 2023-04-01 | 2023-04-08 | 2023-04-15 | 2023-05-06 | 2023-05-13 | 2023-05-20 | 2023-06-03 | 2023-06-03 | 2023-06-10 | 2023-06-17 | 2023-07-01 | 2023-07-08 | 2023-07-22 | |
| 1 | 2022511016 | M. ALBARAKAH PRATAMA | H | H | H | H | H | H | A | A | H | A | A | A | A | A | A | H | 8 |
| 2 | 2022511024 | RUTMAISA SITUMORANG | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 3 | 2022511027 | RIDA AMARA DEWI | H | H | H | H | A | A | A | A | H | H | H | H | H | H | H | H | 12 |
| 4 | 2022511028 | QATRUNNADA BALQIS ANDINI | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 5 | 2022511029 | DEWI ANGGRAENI CANTIKA | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 6 | 2022511033 | RISKA PARWATI | H | H | H | H | H | A | H | H | H | H | H | H | H | H | H | H | 15 |
| 7 | 2022511035 | M HUSNI MUBAROK | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 8 | 2022511036 | NOVA RIZKIFAYANI | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 9 | 2022511038 | BELA SAFIRA | H | H | H | H | A | A | A | A | H | A | A | A | A | H | H | H | 8 |
| 10 | 2022511042 | ZARA YUNIARSANTI | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 11 | 2022511044 | PUTRI APRILIANA | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 12 | 2022511045 | MIESGY REGITA ANJALIE ANDHIA ANTORO | H | H | H | H | H | H | H | H | H | H | H | H | H | A | A | H | 14 |
| 13 | 2022511046 | AYU AMALIYA | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 14 | 2022511047 | RAAFIU TEGAR SIANGGIAN | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 15 | 2022511049 | SELVI HARIANI NOFISTA | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 16 | 2022511054 | DELLA HAEKAL FIRDAUS | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 17 | 2022511056 | ADINDA ASTUTI | H | H | H | H | H | H | H | H | H | H | H | H | H | A | A | H | 14 |

| | | | | | | | | | | | | | | | | | | | |
|----|------------|--------------------------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|----|
| 18 | 2022511057 | JENNY RISCA WATI BATEE | H | H | H | H | A | A | A | A | H | A | A | A | A | H | H | H | 8 |
| 19 | 2022511058 | GIANDA RIZKI SAPUTRA | H | H | H | H | H | H | H | H | H | H | H | H | H | A | A | H | 14 |
| 20 | 2022511061 | GAIZKA NURNAUFAL AMMR | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 21 | 2022511062 | WAHONO | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 22 | 2022511063 | HENRY IRAWAN | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 23 | 2022511066 | TETTY MARYATI SIAHAAN | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 24 | 2022511067 | JUNI HERAWATI SIAHAAN | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 25 | 2022511072 | ANGGREINI ARTNA PARDEDE | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 26 | 2022511074 | RIANI AZHARINI | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 27 | 2022511075 | RIZAL SAORI | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 28 | 2022511079 | DECKY SUTANTO | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 29 | 2022511080 | BUDY ISWANDHY | H | H | A | H | A | A | A | A | A | A | A | A | A | A | A | A | 3 |
| 30 | 2022511174 | MUTIARA MERISKYKA SYADZA | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 31 | 2022511181 | AZ-ZAHRA SAFITRI | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 32 | 2022511182 | FIFTAHUL FATAH | H | H | A | A | H | H | H | H | H | A | A | H | H | H | H | H | 12 |
| 33 | 2022511183 | IWAN KURNIAWAN | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | H | 16 |
| 34 | 2022511359 | RIA MUTI'AH | H | H | H | H | H | A | H | H | H | A | A | H | H | A | A | H | 11 |

Dosen,



FAIZAL FAROUK SE., MM.



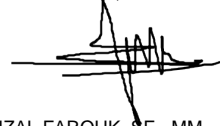
REKAPITULASI PENILAIAN PEMBELAJARAN SEMESTER GENAP TAHUN AKADEMIK 2022/2023

| | |
|----------------------------|-------------------------------------|
| MATA KULIAH / KELAS | Pengantar Aplikasi Komputer / E1221 |
| DOSEN | FAIZAL FAROUK, SE., MM. |
| PROGRAM STUDI | MANAJEMEN |
| SEMESTER/BOBOT | 2 / 2SKS |
| RUANG/LAB | - |
| HARI/JAM | - |
| JUMLAH MAHASISWA | 34 |

| No | NIM | Nama Mahasiswa | Kehadiran | Tugas | UTS | UAS | Total Skor | Nilai Akhir |
|----|------------|-------------------------------------|-----------|-------|-----|-----|------------|-------------|
| 1 | 2022511016 | M. ALBARAKAH PRATAMA | 50 | 80 | 60 | 60 | 66 | B- |
| 2 | 2022511024 | RUTMAISA SITUMORANG | 100 | 80 | 66 | 54 | 71 | B |
| 3 | 2022511027 | RIDA AMARA DEWI | 75 | 80 | 70 | 57 | 70 | B |
| 4 | 2022511028 | QATRUNNADA BALQIS ANDINI | 100 | 80 | 84 | 68 | 79 | B+ |
| 5 | 2022511029 | DEWI ANGGRAENI CANTIKA | 100 | 80 | 72 | 62 | 75 | B+ |
| 6 | 2022511033 | RISKA PARWATI | 94 | 60 | 82 | 69 | 71 | B |
| 7 | 2022511035 | M HUSNI MUBAROK | 100 | 80 | 60 | 53 | 69 | B- |
| 8 | 2022511036 | NOVA RIZKIFAYANI | 100 | 100 | 84 | 73 | 88 | A- |
| 9 | 2022511038 | BELA SAFIRA | 50 | 70 | 60 | 46 | 58 | C |
| 10 | 2022511042 | ZARA YUNIARSANTI | 100 | 80 | 72 | 67 | 76 | B+ |
| 11 | 2022511044 | PUTRI APRILIANA | 100 | 80 | 60 | 50 | 68 | B- |
| 12 | 2022511045 | MIESGY REGITA ANJALIE ANDHIA ANTORO | 88 | 80 | 72 | 71 | 76 | B+ |
| 13 | 2022511046 | AYU AMALIYA | 100 | 80 | 56 | 65 | 72 | B |
| 14 | 2022511047 | RAAFI'U TEGAR SIANGGIAN | 100 | 80 | 76 | 54 | 73 | B |
| 15 | 2022511049 | SELVI HARIANI NOFISTA | 100 | 80 | 60 | 58 | 71 | B |
| 16 | 2022511054 | DELLA HAEKAL FIRDAUS | 100 | 80 | 70 | 63 | 75 | B+ |
| 17 | 2022511056 | ADINDA ASTUTI | 88 | 80 | 60 | 54 | 68 | B- |
| 18 | 2022511057 | JENNY RISCA WATI BATEE | 50 | 70 | 68 | 50 | 61 | C+ |

| | | | | | | | | |
|----|------------|--------------------------|-----|-----|----|----|----|----|
| 19 | 2022511058 | GIANDA RIZKI SAPUTRA | 88 | 80 | 60 | 57 | 69 | B- |
| 20 | 2022511061 | GAIZKA NURNAUFAL AMMR | 100 | 80 | 62 | 56 | 70 | B |
| 21 | 2022511062 | WAHONO | 100 | 100 | 56 | 38 | 70 | B |
| 22 | 2022511063 | HENRY IRAWAN | 100 | 100 | 92 | 74 | 90 | A |
| 23 | 2022511066 | TETTY MARYATI SIAHAAN | 100 | 80 | 64 | 50 | 69 | B- |
| 24 | 2022511067 | JUNI HERAWATI SIAHAAN | 100 | 80 | 62 | 49 | 68 | B- |
| 25 | 2022511072 | ANGGREINI ARTNA PARDEDE | 100 | 80 | 66 | 47 | 68 | B- |
| 26 | 2022511074 | RIANI AZHARINI | 100 | 70 | 60 | 57 | 67 | B- |
| 27 | 2022511075 | RIZAL SAORI | 100 | 70 | 60 | 58 | 67 | B- |
| 28 | 2022511079 | DECKY SUTANTO | 100 | 80 | 80 | 67 | 78 | B+ |
| 29 | 2022511080 | BUDY ISWANDHY | 19 | 25 | 0 | 0 | 11 | E |
| 30 | 2022511174 | MUTIARA MERISKYKA SYADZA | 100 | 80 | 68 | 76 | 79 | B+ |
| 31 | 2022511181 | AZ-ZAHRA SAFITRI | 100 | 100 | 88 | 77 | 90 | A |
| 32 | 2022511182 | FIFTAHUL FATAH | 75 | 50 | 74 | 57 | 60 | C+ |
| 33 | 2022511183 | IWAN KURNIAWAN | 100 | 100 | 84 | 59 | 83 | A- |
| 34 | 2022511359 | RIA MUTI'AH | 69 | 80 | 68 | 52 | 67 | B- |

Dosen,



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