



UNIVERSITAS IPWIJA

SK Kemendikbudristek RI No. 627/E/O/2022

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 UNIVERSITAS IPWIJA

**SURAT TUGAS KEGIATAN DIKLAT INTERNASIONAL**  
**No. 2407.020/R-IPWIJA/PKD/VII/2024**

Dengan Hormat,

Bahwa sehubungan dengan akan diadakannya Diklat Internasional dengan tema “*Digital Skills: Succeeding in a Digital World*” yang diselenggarakan oleh OpenLearn The Open University, maka Rektor Universitas IPWIJA menugaskan kepada dosen dibawah ini, yaitu:

Nama : Wawan Sismadi. S.Kom., M.Kom.  
NIDN : 0316087708  
Jabatan Akademik : Tenaga Pengajar

Untuk mengikuti kegiatan tersebut secara online, yang akan diselenggarakan pada:

Hari,Tanggal : Sabtu, 20 Juli 2024  
Waktu : 08.00 s/d 16.00 WIB  
Media : *Zoom Meeting*

Demikian surat tugas ini disampaikan untuk dapat dilaksanakan dengan penuh tanggung jawab.

Jakarta, 16 Juli 2024

Rektor



**Ir. Besar Agung Martono, M.M., D.B.A.**

**NIDN. 0315036703**

## Statement of participation

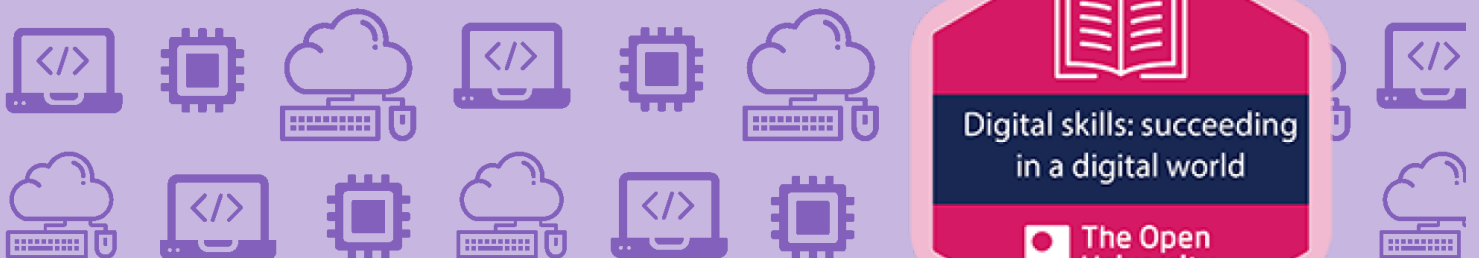
# Wawan Sismadi

has passed the free course including all mandatory tests for:

### Digital skills: succeeding in a digital world

This free course developed confidence and skills for life online, whether study, work or everyday life.

**Issue date:** 20 July 2024



[www.open.edu/openlearn](https://www.open.edu/openlearn)

This statement does not imply the award of credit points nor the conferment of a University Qualification.  
This statement confirms that this free course and all mandatory tests were passed by the learner.

Please go to the course on OpenLearn for full details:

<https://www.open.edu/openlearn/digital-computing/digital-skills-succeeding-digital-world/content-section-overview>

COURSE CODE: SDW\_2



## Digital skills: succeeding in a digital world

<https://www.open.edu/openlearn/digital-computing/digital-skills-succeeding-digital-world/content-section-overview>

### Course summary

This free course, Digital skills: succeeding in a digital world, will develop your confidence and skills for life online, whether study, work or everyday life. It explores a range of digital skills and practices, including digital identity, digital well-being, staying safe and legal, finding and using information and online tools, and dealing with information overload. The importance of developing a critical approach to life online is emphasised throughout, whether consuming or creating information. You'll be encouraged to reflect on your own situation and to apply what you learn to real-life scenarios, using a digital skills plan to keep a record of progress. This statement serves as proof of the successful completion of a course accredited by the CPD Standards Office. You have earned 24 CPD points through your participation in this course.

### Learning outcomes

By completing this course, the learner should be able to:

- understand and be confident in online identity
- choose and use the appropriate online tool for the task in hand
- use technology confidently and critically to achieve study, work and life goals
- reflect proactively on digital confidence, and identify steps for further development.

### Completed study

The learner has completed the following:

#### Week 1

Introduction and guidance

Your digital life

#### Week 2

Getting up and running

#### Week 3

Making your mark online

#### Week 4

Staying safe and legal

Compulsory badge quiz (score 99%)

#### Week 5

Critical consumption

#### Week 6

The right tool for the job

#### Week 7

Being digital: making it work for you

#### Week 8

Continuing your digital journey

Compulsory badge quiz (score 98%)