



**UNIVERSITAS IPWIJA**  
SK Kemendikbudristek RI No. 627/E/O/2022  
Jl. H. Baping No.17 Kel. Susukan, Kec. Ciracas  
Jakarta Timur. 13740 Telp. 021-22819921  
E-mail : [contact@ipwija.ac.id](mailto:contact@ipwija.ac.id) <https://ipwija.ac.id>  
UNIVERSITAS IPWIJA

## **SURAT TUGAS MENGAJAR**

**Nomor : 030/IPWIJA.PSM/ST-00/III/2025**

Ketua Program Studi Manajemen Universitas IPWIJA, menugaskan kepada: **Dr. Titing Widyastuti, MM** untuk mengajar pada Program Studi Manajemen S1 Semester Genap 2024/2025, dengan matakuliah dan jadwal sebagai berikut:

| No | Kode MK | Mata Kuliah                      | SKS | Kelas | Hari  | Jam           |
|----|---------|----------------------------------|-----|-------|-------|---------------|
| 1  | KB3504  | Manajemen Sumber Daya Manusia II | 3   | D123  | Kamis | 08.00 - 10.30 |
| 2  | KB3504  | Manajemen Sumber Daya Manusia II | 3   | G123  | Senin | 08.00 - 10.30 |
| 3  | KK2321  | Pengantar Aplikasi Komputer      | 2   | D324  | Kamis | 10.30 - 13.00 |
| 4  | KK2321  | Pengantar Aplikasi Komputer      | 2   | D424  | Senin | 10.30 - 13.00 |
| 5  | KK2321  | Pengantar Aplikasi Komputer      | 2   | F224  | Rabu  | 16.30 - 19.00 |
| 6  | KB3504  | Manajemen Sumber Daya Manusia II | 3   | F323  | Rabu  | 19.00 - 21.30 |

Demikian surat tugas ini dibuat untuk dilaksanakan dengan penuh tanggung jawab.

Bogor, 1 Maret 2025

Ketua Program Studi Manajemen

Dr. Susanti Widhiastuti, S.E., M.M



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Bogor 16967 Telp. 021-8233737  
Email: [contact@ipwija.ac.id](mailto:contact@ipwija.ac.id) <https://ipwija.ac.id>

## JURNAL PERKULIAHAN MANAJEMEN 2024 GENAP

MATA KULIAH : Manajemen Sumber Daya Manusia II  
NAMA DOSEN : Dr. Ir. TITING WIDYASTUTI, MM.  
KREDIT/SKS : 3 SKS  
KELAS : D123

| TATAP MUKA KE | HARI/TANGGAL         | MULAI | SELESAI | RUANG  | STATUS  | RENCANA MATERI                  | REALISASI MATERI                | KEHADIRAN MHS | PENGAJAR                       | TANDA TANGAN |
|---------------|----------------------|-------|---------|--------|---------|---------------------------------|---------------------------------|---------------|--------------------------------|--------------|
| 1             | Kamis, 6 Maret 2025  | 08:00 | 10:30   | 2C     | Selesai | Konsep Manajemen SDM Strategik  | Konsep Manajemen SDM Strategik  | (21 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 2             | Kamis, 13 Maret 2025 | 08:00 | 10:30   | 2C     | Selesai | Komunikasi dalam SDM            | Komunikasi dalam SDM            | (22 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 3             | Kamis, 20 Maret 2025 | 08:00 | 10:30   | 2C     | Selesai | Kepemimpinan                    | Kepemimpinan                    | (21 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 4             | Kamis, 10 April 2025 | 08:00 | 10:30   | 2C     | Selesai | Audit SDM                       | Audit SDM                       | (21 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 5             | Kamis, 17 April 2025 | 08:00 | 10:30   | 2C     | Selesai | Motivasi                        | Motivasi                        | (22 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 6             | Kamis, 24 April 2025 | 08:00 | 10:30   | 2C     | Selesai | Pelatihan dan Pengembangan SDSM | Pelatihan dan Pengembangan SDSM | (19 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 7             | Jumat, 2 Mei 2025    | 08:00 | 10:30   | Online | Selesai | Manajemen Kinerja               | Manajemen Kinerja               | (23 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 8             | Kamis, 8 Mei 2025    | 08:00 | 10:30   | Online | Selesai | Manajemen Kompensasi            | Manajemen Kompensasi            | (23 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |



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## JURNAL PERKULIAHAN MANAJEMEN 2024 GENAP

MATA KULIAH : Manajemen Sumber Daya Manusia II  
NAMA DOSEN : Dr. Ir. TITING WIDYASTUTI, MM.  
KREDIT/SKS : 3 SKS  
KELAS : D123

| TATAP MUKA KE | HARI/TANGGAL        | MULAI | SELESAI | RUANG  | STATUS  | RENCANA MATERI                             | REALISASI MATERI                           | KEHADIRAN MHS | PENGAJAR                       | TANDA TANGAN |
|---------------|---------------------|-------|---------|--------|---------|--------------------------------------------|--------------------------------------------|---------------|--------------------------------|--------------|
| 9             | Kamis, 15 Mei 2025  | 09:00 | 11:00   | Online | Selesai | Ujian Tengah Semester Genap 2024/2025      | Ujian Tengah Semester Genap 2024/2025      | (22 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 10            | Jumat, 30 Mei 2025  | 08:30 | 11:00   | Online | Selesai | Peningkatan Kinerja Organisasi             | Peningkatan Kinerja Organisasi             | (20 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 11            | Kamis, 5 Juni 2025  | 08:00 | 10:30   | 2C     | Selesai | Menghitung Salary dengan Metode Hay System | Menghitung Salary dengan Metode Hay System | (21 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 12            | Kamis, 12 Juni 2025 | 08:00 | 10:30   | 2C     | Selesai | Menghitung Upah                            | Menghitung Upah                            | (23 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 13            | Kamis, 19 Juni 2025 | 08:00 | 10:30   | 2C     | Selesai | Pemutusan Hubungan Kerja                   | Pemutusan Hubungan Kerja                   | (23 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 14            | Kamis, 26 Juni 2025 | 08:00 | 10:30   | Online | Selesai | Manajemen SDM Global                       | Manajemen SDM Global                       | (23 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 15            | Kamis, 3 Juli 2025  | 08:00 | 10:30   | Online | Selesai | Review                                     | Review                                     | (22 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |
| 16            | Kamis, 17 Juli 2025 | 09:00 | 11:00   | Online | Selesai | Ujian Akhir Semester Genap 2024/2025       | Ujian Akhir Semester Genap 2024/2025       | (23 / 23)     | Dr. Ir. TITING WIDYASTUTI, MM. |              |



Bogor, 23 Agustus 2025  
Ketua Prodi Manajemen

YOYO INDAH GUNAWAN  
NIDN 0317096701



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## LAPORAN PERSENTASE PRESENSI MAHASISWA MANAJEMEN 2024 GENAP

Mata kuliah : Manajemen Sumber Daya Manusia II  
Dosen Pengajar : Dr. Ir. TITING WIDYASTUTI, MM.

Nama Kelas : D123

| No              | NIM          | Nama                   | Pertemuan | Alfa | Hadir | Ijin | Sakit | Presentase |
|-----------------|--------------|------------------------|-----------|------|-------|------|-------|------------|
| Peserta Reguler |              |                        |           |      |       |      |       |            |
| 1               | 202305110018 | SARI AMALIYA           | 16        |      | 16    |      |       | 100        |
| 2               | 202305110034 | SINTA SAKINAH PUTRI    | 16        |      | 16    |      |       | 100        |
| 3               | 202305110035 | SITI SILMI HUJAIMAH    | 16        | 1    | 13    | 1    | 1     | 81.25      |
| 4               | 202305110040 | FRISCA AFINDA ADANA    | 16        |      | 15    |      | 1     | 93.75      |
| 5               | 202305110091 | DESTY FITASARI         | 16        |      | 16    |      |       | 100        |
| 6               | 202305110095 | IMELDA RATNA KOMALA    | 16        |      | 16    |      |       | 100        |
| 7               | 202305110099 | ANISA RAHMAH           | 16        |      | 14    | 2    |       | 87.5       |
| 8               | 202305110109 | AURA RAHMADYA          | 16        |      | 16    |      |       | 100        |
| 9               | 202305110112 | MAHARANI NADIA SHYFA   | 16        |      | 16    |      |       | 100        |
| 10              | 202305110115 | SRI HASTUTI            | 16        |      | 16    |      |       | 100        |
| 11              | 202305110118 | DEFA AULIA AUSTIANI    | 16        |      | 15    |      | 1     | 93.75      |
| 12              | 202305110156 | SYIFA SAPUTRI          | 16        |      | 15    |      | 1     | 93.75      |
| 13              | 202305110177 | DEVINA CANDRANINGTYAS  | 16        |      | 16    |      |       | 100        |
| 14              | 202305110185 | ANIS PANGGULU RIZKIATI | 16        |      | 15    |      | 1     | 93.75      |
| 15              | 202305110188 | GIZKA NAZIHA HUSNA     | 16        |      | 16    |      |       | 100        |
| 16              | 202305110228 | AKHMAD HABIBI          | 16        |      | 15    |      | 1     | 93.75      |
| 17              | 202305110232 | YURESH HERMAWAN        | 16        |      | 16    |      |       | 100        |
| 18              | 202305110247 | ALYA ANANDA FEBRYANTY  | 16        |      | 14    | 1    | 1     | 87.5       |
| 19              | 202305110289 | ZURAEDAH FEBRIYANTI    | 16        | 1    | 14    | 1    |       | 87.5       |
| 20              | 202305110293 | FAUZI HENDRI SETIAWAN  | 16        | 1    | 15    |      |       | 93.75      |
| 21              | 202305110294 | DAUD BANI MATA         | 16        | 2    | 13    | 1    |       | 81.25      |
| 22              | 202305110310 | BUNGA RENATA           | 16        |      | 15    |      | 1     | 93.75      |
| 23              | 202305110340 | KANZA ALYA SABHITA     | 16        |      | 16    |      |       | 100        |

Bogor, 23 Agustus 2025

Ketua Prodi Manajemen



YOYO INDAH GUNAWAN

NIP. 0317096701



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LAPORAN NILAI PERKULIAHAN MAHASISWA  
Program Studi S1 Manajemen  
Periode 2024 Genap

Mata kuliah : Manajemen Sumber Daya Manusia II  
Kelas / Kelompok :  
Kode Mata kuliah : KB3504

Nama Kelas : D123  
SKS : 3

| No                    | NIM          | Nama Mahasiswa         | TUGAS<br>(35,00%) | UTS<br>(20,00%) | UAS<br>(35,00%) | KEHADIRAN<br>(10,00%) | Nilai | Grade | Lulus | Sunting<br>KRS? | Info |
|-----------------------|--------------|------------------------|-------------------|-----------------|-----------------|-----------------------|-------|-------|-------|-----------------|------|
| 1                     | 202305110018 | SARI AMALIYA           | 90.00             | 90.00           | 90.00           | 100                   | 91.00 | A     | ✓     |                 |      |
| 2                     | 202305110034 | SINTA SAKINAH PUTRI    | 90.00             | 90.00           | 90.00           | 100                   | 91.00 | A     | ✓     |                 |      |
| 3                     | 202305110035 | SITI SILMI HUJAIMAH    | 80.00             | 90.00           | 90.00           | 81.25                 | 85.63 | A-    | ✓     |                 |      |
| 4                     | 202305110040 | FRISCA AFINDA ADANA    | 90.00             | 90.00           | 90.00           | 93.75                 | 90.38 | A     | ✓     |                 |      |
| 5                     | 202305110091 | DESTY FITASARI         | 90.00             | 90.00           | 90.00           | 100                   | 91.00 | A     | ✓     |                 |      |
| 6                     | 202305110095 | IMELDA RATNA KOMALA    | 90.00             | 75.00           | 85.00           | 100                   | 86.25 | A-    | ✓     |                 |      |
| 7                     | 202305110099 | ANISA RAHMAH           | 80.00             | 80.00           | 85.00           | 87.5                  | 82.50 | A-    | ✓     |                 |      |
| 8                     | 202305110109 | AURA RAHMADYA          | 90.00             | 90.00           | 90.00           | 100                   | 91.00 | A     | ✓     |                 |      |
| 9                     | 202305110112 | MAHARANI NADIA SHYFA   | 90.00             | 90.00           | 90.00           | 100                   | 91.00 | A     | ✓     |                 |      |
| 10                    | 202305110115 | SRI HASTUTI            | 90.00             | 90.00           | 90.00           | 100                   | 91.00 | A     | ✓     |                 |      |
| 11                    | 202305110118 | DEFA AULIA AUSTIANI    | 90.00             | 90.00           | 90.00           | 93.75                 | 90.38 | A     | ✓     |                 |      |
| 12                    | 202305110156 | SYIFA SAPUTRI          | 90.00             | 90.00           | 85.00           | 93.75                 | 88.63 | A-    | ✓     |                 |      |
| 13                    | 202305110177 | DEVINA CANDRANINGTYAS  | 90.00             | 90.00           | 90.00           | 100                   | 91.00 | A     | ✓     |                 |      |
| 14                    | 202305110185 | ANIS PANGGULU RIZKIATI | 90.00             | 90.00           | 85.00           | 93.75                 | 88.63 | A-    | ✓     |                 |      |
| 15                    | 202305110188 | GIZKA NAZIHA HUSNA     | 90.00             | 90.00           | 90.00           | 100                   | 91.00 | A     | ✓     |                 |      |
| 16                    | 202305110228 | AKHMAD HABIBI          | 90.00             | 90.00           | 90.00           | 93.75                 | 90.38 | A     | ✓     |                 |      |
| 17                    | 202305110232 | YURESH HERMAWAN        | 90.00             | 85.00           | 90.00           | 100                   | 90.00 | A     | ✓     |                 |      |
| 18                    | 202305110247 | ALYA ANANDA FEBRYANTY  | 80.00             | 90.00           | 90.00           | 87.5                  | 86.25 | A-    | ✓     |                 |      |
| 19                    | 202305110289 | ZURAEDAH FEBRIYANTI    | 80.00             | 90.00           | 90.00           | 87.5                  | 86.25 | A-    | ✓     |                 |      |
| 20                    | 202305110293 | FAUZI HENDRI SETIAWAN  | 90.00             | 90.00           | 90.00           | 93.75                 | 90.38 | A     | ✓     |                 |      |
| 21                    | 202305110294 | DAUD BANI MATA         | 80.00             | 90.00           | 90.00           | 81.25                 | 85.63 | A-    | ✓     |                 |      |
| 22                    | 202305110310 | BUNGA RENATA           | 90.00             | 90.00           | 90.00           | 93.75                 | 90.38 | A     | ✓     |                 |      |
| 23                    | 202305110340 | KANZA ALYA SABHITA     | 90.00             | 90.00           | 70.00           | 100                   | 84.00 | A-    | ✓     |                 |      |
| Rata-rata nilai kelas |              |                        | 87.83             | 88.70           | 88.26           | 94.84                 | 88.86 | A-    |       |                 |      |

Pengisian nilai untuk kelas ini ditutup pada **Minggu, 17 Agustus 2025** oleh **0317056602**

Tanggal Cetak : Sabtu, 23 Agustus 2025, 09:07:10

Paraf Dosen :

Dr. Ir. TITING WIDYASTUTI, MM.