



UNIVERSITAS IPWIJA
SK Kemendikbudristek RI No. 627/E/O/2022
Jl. H. Baping No.17 Kel. Susukan, Kec. Ciracas
Jakarta Timur. 13740 Telp. 021-22819921
E-mail : contact@ipwija.ac.id <https://ipwija.ac.id>
UNIVERSITAS IPWIJA

SURAT TUGAS MENGAJAR

Nomor : 031/IPWIJA.PSM/ST-00/III/2024

Ketua Program Studi Manajemen Universitas IPWIJA, menugaskan kepada: **Dr. Sri Lestari Prasilowati, MA** untuk mengajar pada Program Studi Manajemen S1 Semester Genap 2023/2024, dengan matakuliah dan jadwal sebagai berikut:

No	Kode MK	Mata Kuliah	SKS	Kelas	Hari	Jam
1	KK1234	Praktikum Bhs. Inggris Bisnis	2	D223	Senin	08.00 - 10.30
2	KK1234	Praktikum Bhs. Inggris Bisnis	2	E323	Jum'at	16.30 - 19.00
3	KK1234	Praktikum Bhs. Inggris Bisnis	2	F223	Rabu	16.30 - 19.00
4	KK1234	Praktikum Bhs. Inggris Bisnis	2	F1231	Rabu	19.00 - 21.30
5	KK1234	Praktikum Bhs. Inggris Bisnis	2	D123	Senin	10.30 - 13.00

Demikian surat tugas ini dibuat untuk dilaksanakan dengan penuh tanggung jawab.

Jakarta, 1 Maret 2024

Ketua Program Studi Manajemen



Dr. Susanti Widhiastuti, S.E., M.M



**BERITA ACARA PERKULIAHAN
SEMESTER GENAP TAHUN AKADEMIK 2023/2024**

MATA KULIAH / KELAS Praktikum Bahasa Inggris Bisnis / D123
DOSEN SRI LESTARI PRASILOWATI , Dr.
PROGRAM STUDI MANAJEMEN / 61201
SEMESTER/BOBOT 2 / 2SKS
RUANG/LAB -
HARI/JAM -
JUMLAH MAHASISWA 27

KE	Tanggal	Materi	Jam Mulai	Jam Selesai	Mhs. Hadir	Paraf Dosen
1	2024-03-04	Unit 7	10:20:07	12:57:37	26	<i>[Signature]</i>
2	2024-03-18	Unit 8	10:20:29	13:01:17	27	<i>[Signature]</i>
3	2024-03-25	Unit 9	10:30:06	12:58:06	27	<i>[Signature]</i>
4	2024-04-01	Unit 10	10:35:07	13:03:53	27	<i>[Signature]</i>
5	2024-05-06	Unit 11	10:30:59	13:04:42	24	<i>[Signature]</i>
6	2024-05-14	Make up class 1 - Listening 1	10:41:00	13:58:50	26	<i>[Signature]</i>
7	2024-05-20	UTS	10:38:58	13:04:38	26	<i>[Signature]</i>
8	2024-05-30	Make up class 2 - Class Project 1	10:34:58	13:08:22	23	<i>[Signature]</i>
9	2024-06-03	Class Project 2 (Transcript Building) - Passive	10:31:49	13:02:31	27	<i>[Signature]</i>
10	2024-06-10	Class Project 3	10:29:15	13:00:59	24	<i>[Signature]</i>
11	2024-06-24	Class Project 4 - Finalize the 1st final draft	10:30:45	13:26:41	23	<i>[Signature]</i>
12	2024-06-25	Class project 5 - Practicing	10:30:41	13:26:33	22	<i>[Signature]</i>
13	2024-07-01	Make up class 3 - Listening Comprehension (A1 Meeting other students; Meeting a new team member)	10:33:24	13:05:24	21	<i>[Signature]</i>

14	2024-07-02	Make Up Class 4 - Grammar: Adverb of Frequency & Practicing	10:30:02	13:08:45	22	<i>Wiana</i>
15	2024-07-04	Class Project 6 - FINAL	10:21:25	13:00:00	26	<i>Wiana</i>
16	2024-07-22	UAS	10:28:24	13:00:00	27	<i>Wiana</i>

Ketua Program Studi,



SUSANTI WIDHIASTUTI, Dr., M.M.



MATA KULIAH / KELAS	Praktikum Bahasa Inggris Bisnis / D123
DOSEN	SRI LESTARI PRASILOWATI , Dr.
PROGRAM STUDI	MANAJEMEN
SEMESTER/BOBOT	2 / 2SKS
RUANG/LAB	-
HARI/JAM	-
JUMLAH MAHASISWA	27

[illegible]

18	202305110228	AKHMAD HABIBI	H	H	H	H	H	H	H	H	H	H	H	A	A	H	H	H	14
19	202305110232	YURESH HERMAWAN	H	H	H	H	A	H	H	H	H	H	H	H	H	A	H	H	14
20	202305110247	ALYA ANANDA FEBRYANTY	H	H	H	H	H	H	H	H	H	A	H	A	A	H	H	H	13
21	202305110286	MUHAMAD KEMAL FIRDAUS	H	H	H	H	H	H	H	H	H	A	A	A	A	A	A	H	10
22	202305110289	ZURAEDAH FEBRIYANTI	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	16
23	202305110293	FAUZI HENDRI SETIAWAN	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	16
24	202305110294	DAUD BANI MATA	H	H	H	H	H	H	H	H	H	A	H	H	H	H	H	H	15
25	202305110310	BUNGA RENATA	H	H	H	H	H	H	H	H	H	H	H	A	A	A	H	H	13
26	202305110323	INDRIYANI	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	16
27	202305110335	MUHAMMAD ALFIANSYAH SUTANTO	H	H	H	H	A	H	H	A	H	H	A	H	H	A	H	H	12

Dosen,



SRI LESTARI PRASILOWATI , Dr.



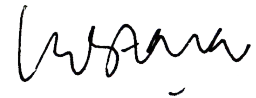
REKAPITULASI PENILAIAN PEMBELAJARAN SEMESTER GENAP TAHUN AKADEMIK 2023/2024

MATA KULIAH / KELAS Praktikum Bahasa Inggris Bisnis / D123
DOSEN SRI LESTARI PRASILOWATI , Dr.
PROGRAM STUDI MANAJEMEN
SEMESTER/BOBOT 2 / 2SKS
RUANG/LAB -
HARI/JAM -
JUMLAH MAHASISWA 27

No	NIM	Nama Mahasiswa	Kehadiran	Tugas	UTS	UAS	Total Skor	Nilai Akhir
1	202305110018	SARI AMALIYA	100	80	80	83	84	A-
2	202305110034	SINTA SAKINAH PUTRI	100	80	80	85	84	A-
3	202305110035	SITI SILMI HUJAIMAH	88	80	80	85	83	A-
4	202305110040	FRISCA AFINDA ADANA	81	88	85	90	88	A-
5	202305110091	DESTY FITASARI	94	80	80	85	84	A-
6	202305110095	IMELDA RATNA KOMALA	100	80	80	85	84	A-
7	202305110099	ANISA RAHMAH	100	80	80	85	84	A-
8	202305110109	AURA RAHMADYA	94	80	80	85	84	A-
9	202305110112	MAHARANI NADIA SHYFA	100	80	80	85	84	A-
10	202305110115	SRI HASTUTI	100	80	85	87	86	A-
11	202305110118	DEFA AULIA AUSTIANI	100	80	85	87	86	A-
12	202305110156	SYIFA SAPUTRI	75	88	85	88	87	A-
13	202305110177	DEVINA CANDRANINGTYAS	100	80	80	80	82	A-
14	202305110178	ANDINI DWI FEBRINA	100	88	90	93	92	A
15	202305110184	DEDEH KOMALASARI	100	80	80	80	82	A-
16	202305110185	ANIS PANGGULU RIZKIATI	100	80	78	78	81	A-
17	202305110188	GIZKA NAZIHA HUSNA	100	80	78	78	81	A-
18	202305110228	AKHMAD HABIBI	88	88	88	90	89	A-

19	202305110232	YURESH HERMAWAN	88	80	78	83	82	A-
20	202305110247	ALYA ANANDA FEBRYANTY	81	80	80	85	82	A-
21	202305110286	MUHAMAD KEMAL FIRDAUS	75	80	75	75	77	B+
22	202305110289	ZURAEDAH FEBRIYANTI	100	80	80	85	84	A-
23	202305110293	FAUZI HENDRI SETIAWAN	100	80	80	85	84	A-
24	202305110294	DAUD BANI MATA	94	80	75	80	81	A-
25	202305110310	BUNGA RENATA	81	80	78	83	81	A-
26	202305110323	INDRIYANI	100	88	90	92	91	A
27	202305110335	MUHAMMAD ALFIANSYAH SUTANTO	75	80	80	83	81	A-

Dosen,



SRI LESTARI PRASILOWATI , Dr.



**BERITA ACARA PERKULIAHAN
SEMESTER GENAP TAHUN AKADEMIK 2023/2024**

MATA KULIAH / KELAS Praktikum Bahasa Inggris Bisnis / D223
DOSEN SRI LESTARI PRASILOWATI , Dr.
PROGRAM STUDI MANAJEMEN / 61201
SEMESTER/BOBOT 2 / 2SKS
RUANG/LAB -
HARI/JAM -
JUMLAH MAHASISWA 33

KE	Tanggal	Materi	Jam Mulai	Jam Selesai	Mhs. Hadir	Paraf Dosen
1	2024-03-04	Unit 7	08:06:15	10:39:05	33	<i>[Signature]</i>
2	2024-03-18	Unit 8	08:03:51	10:31:27	32	<i>[Signature]</i>
3	2024-03-25	Unit 9	08:01:38	10:38:17	33	<i>[Signature]</i>
4	2024-04-01	Unit 10	08:05:25	10:35:04	33	<i>[Signature]</i>
5	2024-05-06	Unit 11	08:05:29	10:30:42	31	<i>[Signature]</i>
6	2024-05-08	Make up class 1	08:01:00	10:37:52	32	<i>[Signature]</i>
7	2024-05-13	UTS	08:07:58	10:37:03	32	<i>[Signature]</i>
8	2024-05-30	Make up class 2 - Class project 1	08:07:53	10:40:54	27	<i>[Signature]</i>
9	2024-06-03	Class Project 2 (Transcript Building) - Passive	08:02:01	10:30:45	26	<i>[Signature]</i>
10	2024-06-10	Class Project 3	08:03:10	10:44:30	22	<i>[Signature]</i>
11	2024-06-24	Class Project 4 - Finalize the 1st draft	08:02:38	10:39:40	29	<i>[Signature]</i>
12	2024-07-01	Class Project 5 - Practicing	08:00:38	10:34:36	26	<i>[Signature]</i>
13	2024-07-03	Make up class 3 - Grammar: Adverb of Frequency; Project Practice	08:01:41	10:30:08	23	<i>[Signature]</i>

14	2024-07-08	Make up class 5 - Grammar: Conditional; Project Practicing	08:05:00	10:38:00	20	<i>Wiana</i>
15	2024-07-09	Make up class 4 - Grammar: Conjunctions; Project Practicing	07:54:29	10:33:02	28	<i>Wiana</i>
16	2024-07-15	UAS	07:52:53	10:30:02	32	<i>Wiana</i>

Ketua Program Studi,



SUSANTI WIDHIASTUTI, Dr., M.M.



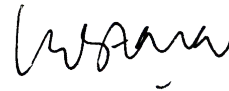
DAFTAR KEHADIRAN MAHASISWA SEMESTER GENAP TAHUN AKADEMIK 2023/2024

MATA KULIAH / KELAS Praktikum Bahasa Inggris Bisnis / D223
DOSEN SRI LESTARI PRASILOWATI , Dr.
PROGRAM STUDI MANAJEMEN
SEMESTER/BOBOT 2 / 2SKS
RUANG/LAB -
HARI/JAM -
JUMLAH MAHASISWA 33

No	NIM	Nama Mahasiswa	TANGGAL KEHADIRAN																Jml
			2024-03-04	2024-03-18	2024-03-25	2024-04-01	2024-05-06	2024-05-08	2024-05-13	2024-05-30	2024-06-03	2024-06-10	2024-06-24	2024-07-01	2024-07-03	2024-07-08	2024-07-09	2024-07-15	
1	2020511338	FAJRINA OCTAVIANI	H	H	H	H	H	H	H	H	H	A	A	A	H	A	H	H	12
2	2021511070	RESIYANA PUTRI MUSDALIFAH	H	H	H	H	H	H	H	A	A	A	H	A	A	A	A	H	9
3	202305110093	PUTRI GAYATRI	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	16
4	202305110101	MUHAMMAD IQBAL FIRDAUS	H	H	H	H	H	H	H	H	H	H	H	H	A	H	H	H	15
5	202305110102	STEFANIE IMANNUELLA	H	A	H	H	H	H	H	H	H	H	H	H	H	H	H	H	15
6	202305110103	ALPRIZA SAPUTRA	H	H	H	H	H	H	H	H	H	A	H	H	A	A	H	H	13
7	202305110104	NATALI PUTRI	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	16
8	202305110106	MUHAMMAD BERYL AL FAYD	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	16
9	202305110108	SAATHIA AZIZAH	H	H	H	H	H	H	H	H	H	H	H	H	H	A	H	H	15
10	202305110110	AGNI RAPITA HIDAYAT	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	16
11	202305110116	REGITA SILVIA YOLANDA	H	H	H	H	H	H	H	H	H	H	H	H	A	H	H	H	H
12	202305110120	NAYLA ATALIQA	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	16
13	202305110124	ANNISA PUTRI OKTAVIANI	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	16
14	202305110140	SYIFA AYU AZZAHRA	H	H	H	H	H	H	A	H	H	A	H	H	A	A	H	H	12
15	202305110169	MAYA FEBRI DEANA PURBA	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	16
16	202305110171	MAYLAFALSA	H	H	H	H	A	H	H	H	A	A	H	A	A	A	A	A	8
17	202305110172	MEUTIA MEILIA HARMANTO	H	H	H	H	H	H	H	H	H	A	H	H	H	H	H	H	15

18	202305110176	MONIQ ANGELICA	H	H	H	H	H	H	H	H	H	A	H	H	H	H	H	15
19	202305110183	RIEVKA RAHMAWATI	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	16
20	202305110192	DESITA RACHMAWATI	H	H	H	H	H	H	H	A	H	H	A	H	H	H	H	14
21	202305110203	AINUR RIZKA RAHMADANTI	H	H	H	H	H	H	H	H	H	A	H	H	A	H	H	14
22	202305110220	CAHYANANDA ARYA SAPUTRI	H	H	H	H	H	H	H	A	A	H	H	A	H	H	H	13
23	202305110221	ANANDA PUTRI AULIA	H	H	H	H	H	H	H	A	A	A	H	H	H	A	H	12
24	202305110231	ADELIA PUTRI	H	H	H	H	H	H	H	A	H	H	H	H	A	A	A	12
25	202305110241	REPINA NURBAHRI	H	H	H	H	H	H	H	H	H	H	H	H	A	A	H	14
26	202305110246	UNGGUL TRIBAYU KUSWADI	H	H	H	H	H	H	H	A	H	H	H	H	H	A	A	13
27	202305110258	WILLEM KOFIT	H	H	H	H	H	H	H	H	H	H	A	A	A	H	H	13
28	202305110260	GRYCELA DAKKA	H	H	H	H	A	H	H	H	H	H	H	H	H	H	H	15
29	202305110266	HERAWATI	H	H	H	H	H	H	H	H	H	H	H	H	H	H	H	16
30	202305110292	RIO PRANCISCO HUTABALIAN	H	H	H	H	H	A	H	H	A	H	H	H	H	H	H	14
31	202305110301	WILLIAM LAMHOT CORNELIUS SIBUEA	H	H	H	H	H	H	H	H	A	A	A	A	A	A	H	10
32	202305110332	FINA SILVIANA	H	H	H	H	H	H	H	H	A	A	H	H	H	A	A	12
33	202305110347	AQIDATUL MUPHARIQOH	H	H	H	H	H	H	H	H	H	A	H	H	H	A	H	14

Dosen,



SRI LESTARI PRASILOWATI , Dr.



REKAPITULASI PENILAIAN PEMBELAJARAN SEMESTER GENAP TAHUN AKADEMIK 2023/2024

MATA KULIAH / KELAS Praktikum Bahasa Inggris Bisnis / D223
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PROGRAM STUDI MANAJEMEN
SEMESTER/BOBOT 2 / 2SKS
RUANG/LAB -
HARI/JAM -
JUMLAH MAHASISWA 33

No	NIM	Nama Mahasiswa	Kehadiran	Tugas	UTS	UAS	Total Skor	Nilai Akhir
1	2020511338	FAJRINA OCTAVIANI	75	80	78	85	81	A-
2	2021511070	RESIYANA PUTRI MUSDALIFAH	56	75	70	75	73	B
3	202305110093	PUTRI GAYATRI	100	80	80	85	84	A-
4	202305110101	MUHAMMAD IQBAL FIRDAUS	94	80	80	83	83	A-
5	202305110102	STEFANIE IMANNUELLA	94	80	85	88	86	A-
6	202305110103	ALPRIZA SAPUTRA	81	80	80	80	81	A-
7	202305110104	NATALI PUTRI	100	80	80	85	84	A-
8	202305110106	MUHAMMAD BERYL AL FAYD	100	86	90	90	90	A
9	202305110108	SAATHIA AZIZAH	94	80	82	85	84	A-
10	202305110110	AGNI RAPITA HIDAYAT	100	80	82	85	85	A-
11	202305110116	REGITA SILVIA YOLANDA	100	80	80	85	84	A-
12	202305110120	NAYLA ATALIQA	100	80	86	88	86	A-
13	202305110124	ANNISA PUTRI OKTAVIANI	100	80	85	87	86	A-
14	202305110140	SYIFA AYU AZZAHRA	75	80	87	90	85	A-
15	202305110169	MAYA FEBRI DEANA PURBA	100	86	90	90	90	A
16	202305110171	MAYLAFALSA	50	80	83	0	50	C-
17	202305110172	MEUTIA MEILIA HARMANTO	94	86	87	88	88	A-
18	202305110176	MONIQ ANGELICA	94	80	82	85	84	A-

19	202305110183	RIEVKA RAHMAWATI	100	86	90	93	91	A
20	202305110192	DESITA RACHMAWATI	88	80	87	87	85	A-
21	202305110203	AINUR RIZKA RAHMADANTI	88	80	82	85	83	A-
22	202305110220	CAHYANANDA ARYA SAPUTRI	81	80	85	88	84	A-
23	202305110221	ANANDA PUTRI AULIA	75	80	82	85	82	A-
24	202305110231	ADELIA PUTRI	75	86	85	87	86	A-
25	202305110241	REPINA NURBAHRI	88	80	83	83	83	A-
26	202305110246	UNGGUL TRIBAYU KUSWADI	81	80	83	85	83	A-
27	202305110258	WILLEM KOFIT	81	80	80	85	82	A-
28	202305110260	GRYCELA DAKKA	94	80	84	89	86	A-
29	202305110266	HERAWATI	100	80	82	88	86	A-
30	202305110292	RIO PRANCISCO HUTABALIAN	88	80	80	85	83	A-
31	202305110301	WILLIAM LAMHOT CORNELIUS SIBUEA	63	80	82	85	81	A-
32	202305110332	FINA SILVIANA	75	86	90	90	88	A-
33	202305110347	AQIDATUL MUPHARIQOH	88	80	80	82	82	A-

Dosen,



SRI LESTARI PRASILOWATI , Dr.