



UNIVERSITAS IPWIJA
SK Kemendikbudristek RI No. 627/E/O/2022
Jl. H. Baping No.17 Kel. Susukan, Kec. Ciracas
Jakarta Timur. 13740 Telp. 021-22819921
E-mail : contact@ipwija.ac.id <https://ipwija.ac.id>
UNIVERSITAS IPWIJA

SURAT TUGAS MENGAJAR

Nomor : 196/IPWIJA.PSM/ST-00/IX/2025

Ketua Program Studi Manajemen Universitas IPWIJA, menugaskan kepada: **Dr. Sri Lestari Prasiliwati, MA.** untuk mengajar pada Program Studi Manajemen S1 Semester Ganjil 2025/2026, dengan matakuliah dan jadwal sebagai berikut:

No	Kode MK	Mata Kuliah	SKS	Kelas	Hari	Jam
1	KK1133	Bahasa Inggris Bisnis	2	E225	Jum'at	16.30 - 19.00
2	KK1133	Bahasa Inggris Bisnis	2	E125	Jum'at	19.00 - 21.30
3	KK1133	Bahasa Inggris Bisnis	2	F125	Rabu	16.30 - 19.00
4	KK1133	Bahasa Inggris Bisnis	2	F225	Rabu	19.00 - 21.30
5	KK1133	Bahasa Inggris Bisnis	2	D125	Selasa	08.00 - 10.30
6	KK1133	Bahasa Inggris Bisnis	2	D225	Selasa	10.30 - 13.00
7	KK1133	Bahasa Inggris Bisnis	2	D325	Senin	10.30 - 13.00

Demikian surat tugas ini dibuat untuk dilaksanakan dengan penuh tanggung jawab.

Bogor, 1 September 2025
Ketua Program Studi Manajemen



[Signature]
Y.I. Gunawan, S.E., M.M



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SK. Kemendikbudristek RI No. 627/E/O/2022
Jl. Letda Natsir No. 7 Cikeas Nagrak, Gunung Putri
Bogor 16967 Telp. 021-8233737
Email: contact@ipwija.ac.id <https://ipwija.ac.id>

JURNAL PERKULIAHAN MANAJEMEN 2025 GANJIL

MATA KULIAH : Bahasa Inggris Bisnis
NAMA DOSEN : SRI LESTARI PRASILOWATI
KREDIT/SKS : 2 SKS
KELAS : D225

TATAP MUKA KE	HARI/TANGGAL	MULAI	SELESAI	RUANG	STATUS	RENCANA MATERI	REALISASI MATERI	KEHADIRAN MHS	PENGAJAR	TANDA TANGAN
1	Selasa, 9 September 2025	10:25	13:01	3B	Selesai	Introductions + Business Descriptions	Introductions + Business Descriptions	(38 / 38)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
2	Selasa, 16 September 2025	10:32	13:00	3B	Selesai	Learn about vocabulary in business Management	Learn about vocabulary in business Management	(38 / 38)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
3	Selasa, 23 September 2025	10:32	13:03	Online	Selesai	Company structure; Adverbs and Adjectives (demonstrative, interrogative, possessive, indefinite adjectives)	Company structure; Adverbs and Adjectives (demonstrative, interrogative, possessive, indefinite adjectives)	(38 / 38)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
4	Selasa, 30 September 2025	10:30	13:01	3B	Selesai	works and motivation Noun and verb phrase	works and motivation Noun and verb phrase	(37 / 38)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
5	Selasa, 7 Oktober 2025	10:32	13:00	3B	Selesai	Management and cultural diversity, adverbial phrase and prepositional.	Management and cultural diversity, adverbial phrase and prepositional.	(37 / 38)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
6	Selasa, 14 Oktober 2025	10:35	13:01	Online	Selesai	recruitment conversations	recruitment conversations	(38 / 38)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
7	Selasa, 21 Oktober 2025	10:30	13:00	3B	Selesai	production dependent and independent clause	production dependent and independent clause	(38 / 38)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
8	Selasa, 28 Oktober 2025	10:32	13:05	3B	Selesai	vocabulary and grammar (presentations)	vocabulary and grammar (presentations)	(37 / 38)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>



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JURNAL PERKULIAHAN MANAJEMEN 2025 GANJIL

MATA KULIAH : Bahasa Inggris Bisnis
NAMA DOSEN : SRI LESTARI PRASILOWATI
KREDIT/SKS : 2 SKS
KELAS : D225

TATAP MUKA KE	HARI/TANGGAL	MULAI	SELESAI	RUANG	STATUS	RENCANA MATERI	REALISASI MATERI	KEHADIRAN MHS	PENGAJAR	TANDA TANGAN
9	Selasa, 11 November 2025	09:00	11:00	Online	Selesai	Midterm Exam/Ujian Tengah Semester	Midterm Exam/Ujian Tengah Semester	(38 / 38)	SRI LESTARI PRASILOWATI	
10	Selasa, 18 November 2025	10:30	13:01	3B	Selesai	Marketing Object	Marketing Object	(38 / 38)	SRI LESTARI PRASILOWATI	
11	Selasa, 25 November 2025	10:29	13:00	3B	Selesai	article about companies	reading comprehension, pronounciations	(38 / 38)	SRI LESTARI PRASILOWATI	
12	Selasa, 2 Desember 2025	10:30	13:02	3B	Selesai	Business Comprehension	Business Comprehension	(38 / 38)	SRI LESTARI PRASILOWATI	
13	Selasa, 9 Desember 2025	10:30	13:01	3B	Selesai	conversation practice	conversation practice	(38 / 38)	SRI LESTARI PRASILOWATI	
14	Selasa, 16 Desember 2025	10:29	13:00	3B	Selesai	daily office vocabulary	daily office vocabulary	(37 / 38)	SRI LESTARI PRASILOWATI	
15	Selasa, 23 Desember 2025	10:32	13:01	3B	Selesai	conversation in workplace	conversation in workplace	(38 / 38)	SRI LESTARI PRASILOWATI	
16	Selasa, 20 Januari 2026	09:00	11:00	Online	Selesai	Final Exam / UAS	Final Exam / Ujian Akhir Semester	(38 / 38)	SRI LESTARI PRASILOWATI	



Bogor, 12 Februari 2026
Ketua Prodi Manajemen

YOYO INDAH GUNAWAN
NIDN 0317096701



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LAPORAN PERSENTASE PRESENSI MAHASISWA MANAJEMEN 2025 GANJIL

Mata kuliah : Bahasa Inggris Bisnis

Nama Kelas : D225

Dosen Pengajar : SRI LESTARI PRASILOWATI

No	NIM	Nama	Kelas / Kelompok	Pertemuan	Alfa	Hadir	Ijin	Sakit	Persentase
Peserta Reguler									
1	202505110071	MUHAMMAD ARNANDA RIFKI		16		16			100
2	202505110072	SITI RAHMAH AULIA		16		16			100
3	202505110075	NISSA DWI APRILIA		16		16			100
4	202505110078	FINA NAILATUL 'IZZAH		16		16			100
5	202505110080	AFIN RAINER		16		16			100
6	202505110082	TISMAN SURYA BUANA		16		16			100
7	202505110084	ANDHINI PUTRI LESMANA		16		16			100
8	202505110085	INTAN AYU AGUSTIN		16		16			100
9	202505110088	PUTRI RAMADANI		16		16			100
10	202505110089	KAYLA QUROTUL KAFFAH		16		16			100
11	202505110091	DEVIRA ALIFA DAWANI		16		16			100
12	202505110092	AMELIA FITRI RAMADANI		16		16			100
13	202505110093	FAIZ FATHAN FAUZAN		16		16			100
14	202505110095	FACHRY AZHAR BAIDILLAH		16		16			100
15	202505110096	NAILA AMALIA PUTRI		16		16			100
16	202505110097	ALDYANSYAH ZIDANE PRAYOGA		16		16			100
17	202505110100	ADITYA AHMAD DANI		16		16			100
18	202505110146	AURA GITA SYAHRANI		16		16			100
19	202505110151	AGUS CAHYADI		16		16			100
20	202505110152	DIANA PUTRI TANJUNG		16		16			100
21	202505110153	DEA RIKA NATASYA		16		16			100
22	202505110154	IQBAL YASIR		16		16			100
23	202505110155	TIARA APRILIYANTI		16		16			100
24	202505110156	NIA AULIA		16		16			100
25	202505110157	NAYSYA SRIANDINI		16		16			100
26	202505110158	SYAHRUL RAMADHAN		16		16			100
27	202505110159	HADISTI CAMELIA ABBAS		16		16			100
28	202505110160	SITI SALMAH		16		16			100

Dicetak oleh: SITI ALIFAH SUSVIANI, pada 13 Februari 2026 11:45:18 WIB | siakad.ipwija.ac.id/siakad/rep_prosentaseabs

29	202505110162	CANTIKA CAHAYA SABRINA		16		15	1		93.75
30	202505110166	ALISSYA ANANDA PUTRI		16		16			100
31	202505110168	SUSANTI		16		15	1		93.75
32	202505110169	ANITA MEGA HURIAH		16		16			100
33	202505110171	PUTRI NABILA SYAWALLANI		16		16			100
34	202505110172	SINDY RIZKYA SEPTIANI		16		16			100
35	202505110173	AZIS FAHTONI ABDILLAH		16		16			100
36	202505110174	ADAM AUKHA SALATS		16		16			100
37	202505110177	NALARATIH NURAINI		16		16			100
38	202505110186	JEREMY YUDHA LASKARA		16	1	14	1		87.5

Bogor, 13 Februari 2026

Ketua Prodi Manajemen



YOYO INDAH GUNAWAN
NIP. 0317096701



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LAPORAN NILAI PERKULIAHAN MAHASISWA

Program Studi S1 Manajemen

Periode 2025 Ganjil

Mata kuliah : Bahasa Inggris Bisnis

Nama Kelas : D225

Kelas / Kelompok :

Kode Mata kuliah : KK1133

SKS : 2

No	NIM	Nama Mahasiswa	QUIZ (10,00%)	TUGAS (40,00%)	UTS (15,00%)	UAS (20,00%)	PRESENSI (15,00%)			Nilai	Grade	Lulus	Sunting KRS?	Info
							KEHADIRAN (35,00%)	KEAKTIFAN (65,00%)	Nilai PRESENSI (100,00%)					
1	202505110071	MUHAMMAD ARNANDA RIFKI	85.00	87.00	80.00	80.00	100	88.00	92.20	85.13	A-	✓		
2	202505110072	SITI RAHMAH AULIA	87.00	88.00	80.00	80.00	100	85.00	90.25	85.44	A-	✓		
3	202505110075	NISSA DWI APRILIA	85.00	88.00	80.00	80.00	100	85.00	90.25	85.24	A-	✓		
4	202505110078	FINA NAILATUL 'IZZAH	85.00	87.00	80.00	83.00	100	85.00	90.25	85.44	A-	✓		
5	202505110080	AFIN RAINER	67.00	70.00	75.00	70.00	100	78.00	85.70	72.81	B	✓		
6	202505110082	TISMAN SURYA BUANA	90.00	92.00	88.00	85.00	100	90.00	93.50	90.03	A	✓		
7	202505110084	ANDHINI PUTRI LESMANA	90.00	90.00	85.00	85.00	100	95.00	96.75	89.26	A-	✓		
8	202505110085	INTAN AYU AGUSTIN	88.00	90.00	85.00	88.00	100	90.00	93.50	89.18	A-	✓		
9	202505110088	PUTRI RAMADANI	90.00	92.00	88.00	83.00	100	95.00	96.75	90.11	A	✓		
10	202505110089	KAYLA QUROTUL KAFFAH	90.00	92.00	88.00	87.00	100	90.00	93.50	90.43	A	✓		
11	202505110091	DEVIRALIFA DAWANI	90.00	92.00	88.00	90.00	100	90.00	93.50	91.03	A	✓		
12	202505110092	AMELIA FITRI RAMADANI	88.00	88.00	88.00	80.00	100	88.00	92.20	87.03	A-	✓		
13	202505110093	FAIZ FATHAN FAUZAN	87.00	88.00	88.00	87.00	100	87.00	91.55	88.23	A-	✓		
14	202505110095	FACHRY AZHAR BAIDILLAH			80.00		100		35.00	0.00	E			
15	202505110096	NAILA AMALIA PUTRI	88.00	90.00	83.00	83.00	100	90.00	93.50	87.88	A-	✓		
16	202505110097	ALDYANSYAH ZIDANE PRAYOGA	88.00	90.00	85.00	85.00	100	90.00	93.50	88.58	A-	✓		
17	202505110100	ADITYAAHMAD DANI	87.00	88.00	85.00	85.00	100	89.00	92.85	87.58	A-	✓		
18	202505110146	AURA GITA SYAHRANI	87.00	90.00	85.00	83.00	100	88.00	92.20	87.88	A-	✓		
19	202505110151	AGUS CAHYADI	85.00	85.00	80.00	75.00	100	88.00	92.20	83.33	A-	✓		
20	202505110152	DIANA PUTRI TANJUNG	90.00	93.00	85.00	85.00	100	93.00	95.45	90.27	A	✓		
21	202505110153	DEA RIKA NATASYA	88.00	90.00	85.00	80.00	100	87.00	91.55	87.28	A-	✓		
22	202505110154	IQBAL YASIR	90.00	91.00	85.00	87.00	100	95.00	96.75	90.06	A	✓		
23	202505110155	TIARA APRILIYANTI	87.00	88.00	80.00	83.00	100	88.00	92.20	86.33	A-	✓		
24	202505110156	NIA AULIA	95.00	92.00	80.00	88.00	100	95.00	96.75	90.41	A	✓		
25	202505110157	NAYSYA SRIANDINI	87.00	90.00	80.00	80.00	100	95.00	96.75	87.21	A-	✓		
26	202505110158	SYAHRUL RAMADHAN	95.00	93.00	88.00	90.00	100	97.00	98.05	92.61	A	✓		
27	202505110159	HADISTI CAMELIA ABBAS	90.00	91.00	85.00	88.00	100	97.00	98.05	90.46	A	✓		
28	202505110160	SITI SALMAH	87.00	90.00	85.00	80.00	100	88.00	92.20	87.28	A-	✓		
29	202505110162	CANTIKA CAHAYA SABRINA	87.00	90.00	85.00	88.00	93.75	87.00	89.36	88.45	A-	✓		
30	202505110166	ALISSYAANANDA PUTRI	80.00	90.00	85.00	88.00	100	85.00	90.25	87.89	A-	✓		
31	202505110168	SUSANTI	93.00	92.00	88.00	83.00	93.75	95.00	94.56	90.08	A	✓		

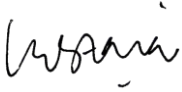
Dicetak oleh: DR. LESTARI PRABUDHARATI, pada 12 Februari 2025 21:13:48 WIB | siakad@ipwija.ac.id | siakadrep_ipwija.ac.id

32	202505110169	ANITAMEGA HURIAH	80.00	90.00	85.00	85.00	100	88.00	92.20	87.58	A-	✓		
33	202505110171	PUTRI NABILA SYAWALLANI	85.00	90.00	85.00	87.00	100	90.00	93.50	88.68	A-	✓		
34	202505110172	SINDY RIZKYA SEPTIANI	87.00	90.00	85.00	88.00	100	87.00	91.55	88.78	A-	✓		
35	202505110173	AZIS FAHTONI ABDILLAH	87.00	88.00	80.00	75.00	100	90.00	93.50	84.93	A-	✓		
36	202505110174	ADAMAUKHA SALATS	87.00	90.00	80.00	80.00	100	90.00	93.50	86.73	A-	✓		
37	202505110177	NALARATIH NURAINI	90.00	92.00	88.00	83.00	100	94.00	96.10	90.02	A	✓		
38	202505110186	JEREMY YUDHA LASKARA	95.00	96.00	80.00	80.00	87.5	100.00	95.63	90.24	A	✓		
Rata-rata nilai kelas			85.18	87.18	83.82	81.24	99.34	87.68	91.76	85.52	A-			

Pengisian nilai untuk kelas ini ditutup pada **Jumat, 6 Februari 2026** oleh **0305026402**

Tanggal Cetak : Kamis, 12 Februari 2026, 21:13:46

Paraf Dosen :



SRI LESTARI PRASILOWATI