



UNIVERSITAS IPWIJA
SK Kemendikbudristek RI No. 627/E/O/2022
Jl. H. Baping No.17 Kel. Susukan, Kec. Ciracas
Jakarta Timur. 13740 Telp. 021-22819921
E-mail : contact@ipwija.ac.id <https://ipwija.ac.id>
UNIVERSITAS IPWIJA

SURAT TUGAS MENGAJAR

Nomor : 026/IPWIJA.PSM/ST-00/III/2026

Ketua Program Studi Manajemen Universitas IPWIJA, menugaskan kepada: **Dr. Sri Lestari Prasilowati, MA.** untuk mengajar pada Program Studi Manajemen S1 Semester Genap 2025/2026, dengan matakuliah dan jadwal sebagai berikut:

No	Kode MK	Mata Kuliah	SKS	Kelas	Hari	Jam
1	KK1234	Praktikum Bahasa Inggris Bisnis	2	E225	Jam'at	17.00 - 19.30
2	KK1234	Praktikum Bahasa Inggris Bisnis	2	E125	Jam'at	19.30 - 22.00
3	KK1234	Praktikum Bahasa Inggris Bisnis	2	D125	Kamis	08.00 - 10.30
4	KK1234	Praktikum Bahasa Inggris Bisnis	2	F125	Rabu	19.30 - 22.00

Demikian surat tugas ini dibuat untuk dilaksanakan dengan penuh tanggung jawab.

Bogor, 2 Maret 2026
Ketua Program Studi Manajemen



[Signature]
Y.I. Gunawan, S.E., M.M



UNIVERSITAS IPWIJA

SK. Kemendikbudristek RI No. 627/E/O/2022

Jl. Letda Natsir No. 7 Cikeas Nagrak, Gunung Putri

Bogor 16967 Telp. 021-8233737

Email: contact@ipwija.ac.id <https://ipwija.ac.id> (<https://ipwija.ac.id>)

JURNAL PERKULIAHAN MANAJEMEN 2025 GENAP

MATA KULIAH : Praktikum Bahasa Inggris Bisnis

NAMA DOSEN : SRI LESTARI PRASILOWATI

KREDIT/SKS : 2 SKS

KELAS : D125

TATAP MUKA KE	HARI/TANGGAL	MULAI	SELESAI	RUANG	STATUS	RENCANA MATERI	REALISASI MATERI	KEHADIRAN MHS	PENGAJAR	TANDA TANGAN
1	Kamis, 5 Maret 2026	08:00	10:30	Online	Selesai	Experience and Skill for business	Experience and Skill for business	(36 / 36)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
2	Kamis, 12 Maret 2026	08:00	10:30	Online	Selesai	Career	Vocabulary, reading, listening	(36 / 36)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
3	Kamis, 2 April 2026	08:00	10:30	3C	Selesai	Selling Online	Vocabulary, reading, listening	(34 / 36)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
4	Kamis, 9 April 2026	08:00	10:30	3C	Selesai	Companies	Vocabulary, Reading, Listening.	(35 / 36)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
5	Kamis, 16 April 2026	08:00	10:30	3C	Selesai	Great Ideas	Vocabulary, Reading, Language review	(34 / 36)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
6	Kamis, 23 April 2026	08:00	10:30	3C	Selesai	Dealing with stress	Listening, Reading, Vocabulary	(35 / 36)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
7	Kamis, 30 April 2026	08:00	10:30	3C	Selesai	Entertaining	Vocabulary, Reading, Listening	(33 / 36)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
8	Kamis, 7 Mei 2026	08:00	10:30	3C	Selesai	Revisions	Vocabulary, Reading, Listening	(34 / 36)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
9	Minggu, 17 Mei 2026	09:00	11:00	Online	Selesai	Ujian Tengan Semester (UTS)	Ujian Tengan Semester (UTS)	(36 / 36)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
10	Kamis, 4 Juni 2026	08:00	10:30	3C	Selesai	Planning	Meeting; Interrupting, Clarifying writing skills	(36 / 36)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
11	Kamis, 11 Juni 2026	08:00	10:30	3C	Selesai	Managing people: - Skills: Socializing and entertaining. - Listening: Good managers	Skills: Socializing and entertaining. Listening: Good managers	(35 / 36)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>
12	Kamis, 18 Juni 2026	08:00	10:30	3C	Selesai	Conflict	Skill: negotiating dealing with conflict Listening: an interview	(36 / 36)	SRI LESTARI PRASILOWATI	<i>[Signature]</i>

13	Kamis, 25 Juni 2026	08:00	10:30	3C	Selesai	New Business: Dealing with numbers	Interview practice	(36 / 36)	SRI LESTARI PRASILOWATI	<i>Wanani</i>
14	Kamis, 2 Juli 2026	08:00	10:30	3C	Selesai	Product	Skill: Presenting Listening: the best things people ever bought	(36 / 36)	SRI LESTARI PRASILOWATI	<i>Wanani</i>
15	Kamis, 9 Juli 2026	08:00	10:30	Online	Selesai	Review	Review all materials, discuss Final Exam projects	(36 / 36)	SRI LESTARI PRASILOWATI	<i>Wanani</i>
16	Kamis, 23 Juli 2026	09:00	11:00	Online	Selesai	Ujian Akhir Semester (UAS)	Ujian Akhir Semester (UAS)	(36 / 36)	SRI LESTARI PRASILOWATI	<i>Wanani</i>

Bogor, 18 Agustus 2026

Ketua Prodi Manajemen



Yoyo Indah Gunawan
YOYO INDAH GUNAWAN
NIDN 0317096701



UNIVERSITAS IPWIJA

SK. Kemendikbudristek RI No. 627/E/O/2022

Jl. Letda Natsir No. 7 Cikeas Nagrak, Gunung Putri
Bogor 16967 Telp. 021-8233737

Email: contact@ipwija.ac.id <https://ipwija.ac.id> (<https://ipwija.ac.id>)

LAPORAN PERSENTASE PRESENSI MAHASISWA MANAJEMEN 2025 GENAP

Mata kuliah : Praktikum Bahasa Inggris Bisnis

Nama Kelas : D125

Dosen Pengajar : SRI LESTARI PRASILOWATI

No	NIM	Nama	Kelas / Kelompok	Pertemuan	Alfa	Hadir	Ijin	Sakit	Persentase
Peserta Reguler									
1	2022511109	FEBRIYANTI HATUINA	-	16	4	12			75
2	202505110003	EMILIYA EKA PUTRI	-	16		16			100
3	202505110004	DADEN AWALUDIN	-	16		16			100
4	202505110005	ANNE SEPTIANI	-	16		16			100
5	202505110007	LULU ATHIYAH RAHMANI	-	16		16			100
6	202505110008	FRANS LIONEL MESSY RIYADI	-	16		16			100
7	202505110014	IMLYA SEPTIANI	-	16		16			100
8	202505110015	NOVA DWI CAHYA	-	16		16			100
9	202505110019	NIMAS AURA BENING	-	16		16			100
10	202505110020	ZAKY SEFTIAN SAPUTRA	-	16		16			100
11	202505110023	INTAN KHOIRUNNISA PRANOTO	-	16		16			100
12	202505110027	JANUAR REVATA MARCHELIM	-	16		14	1	1	87.5
13	202505110028	MUHAMMAD RIZKI DWI PUTRA	-	16		16			100
14	202505110030	DEVINA PUTRI	-	16		16			100
15	202505110034	KHAYLA JULYA FUTRI	-	16		16			100
16	202505110041	NIA AULIA MANULLANG	-	16		15	1		93.75
17	202505110046	RESTI OLIVIA	-	16		16			100
18	202505110047	BAGAS ROSSianto PUTRA	-	16		16			100
19	202505110048	NOVA LIA HERMAWAN	-	16		16			100
20	202505110049	SALSABILA ZULFA WIJAYA	-	16		16			100
21	202505110050	DINDA WIDJAYANTI	-	16		16			100
22	202505110053	FEBIOLA ANGELINA	-	16		15	1		93.75
23	202505110054	NABILA THUSHOLEHAH	-	16		16			100
24	202505110059	FEBRIANA	-	16		16			100
25	202505110061	ANDHIKA HERDIAN PRATAMA	-	16		16			100
26	202505110064	TATA DEA BANAFSIA SAFA	-	16	1	14	1		87.5
27	202505110065	MUHAMMAD QAUTSAR FIRDAUS	-	16		16			100
28	202505110067	AYU MARDAYANI	-	16		15	1		93.75

29	202505110070	AGISNA FAUZAN	-	16		15	1		93.75
30	202505110106	GREPINA SITOMPUL	-	16		16			100
31	202505110107	AISYAH AYU RAHMADHANI	-	16		16			100
32	202505110110	OKTAVIA DWI RAHMADANIA	-	16		16			100
33	202505110121	ANI NUR	-	16		16			100
34	202505110122	ZAHRA AULIA RACHMAN	-	16		16			100
35	202505110129	ARGA NURHUDA RAHMAN	-	16		16			100
36	202505120004	MUTIYA PEBRI LESTARI	-	16		16			100

Bogor, 17 Agustus 2026
Ketua Prodi Manajemen


YOYO INDAH GUNAWAN
NIP. 0317096701



UNIVERSITAS IPWIJA

SK. Kemendikbudristek RI No. 627/E/O/2022

Jl. Letda Natsir No. 7 Cikeas Nagrak, Gunung Putri

Bogor 16967 Telp. 021-8233737

Email: contact@ipwija.ac.id <https://ipwija.ac.id> (<https://ipwija.ac.id>)

LAPORAN NILAI PERKULIAHAN MAHASISWA

Program Studi S1 Manajemen

Periode 2025 Genap

Mata kuliah : Praktikum Bahasa Inggris Bisnis

Nama Kelas : D125

Kelas / Kelompok :

SKS : 2

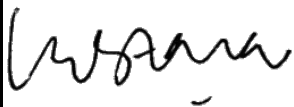
Kode Mata kuliah : KK1234

No	NIM	Nama Mahasiswa	QUIZ (5,00%)	TUGAS (5,00%)	UTS (15,00%)	UAS (20,00%)	KEHADIRAN (5,00%)	HASIL PROYEK/KASUS (50,00%)	Nilai	Grade	Lulus	Sunting KRS?	Info
1	2022511109	FEBRIYANTI HATUINA	60.00	75.00	70.00	80.00	75	75.00	74.32	B	✓		
2	202505110003	EMILIYA EKA PUTRI	90.00	88.00	85.00	90.00	100	92.00	90.65	A	✓		
3	202505110004	DADEN AWALUDIN	85.00	80.00	75.00	85.00	100	85.00	84.00	A-	✓		
4	202505110005	ANNE SEPTIANI	85.00	88.00	85.00	90.00	100	88.00	88.40	A-	✓		
5	202505110007	LULU ATHIYAH RAHMANI	88.00	88.00	85.00	90.00	100	92.00	90.55	A	✓		
6	202505110008	FRANS LIONEL MESSY RIYADI	88.00	87.00	80.00	78.00	100	88.00	85.35	A-	✓		
7	202505110014	IMLYA SEPTIANI	88.00	88.00	85.00	93.00	100	85.00	87.65	A-	✓		
8	202505110015	NOVA DWI CAHYA	85.00	88.00	80.00	80.00	100	85.00	84.15	A-	✓		
9	202505110019	NIMAS AURA BENING	80.00	85.00	80.00	80.00	100	85.00	83.75	A-	✓		
10	202505110020	ZAKY SEFTIAN SAPUTRA	70.00	70.00	65.00	70.00	100	67.00	69.25	B-	✓		
11	202505110023	INTAN KHOIRUNNISA PRANOTO	70.00	70.00	65.00	65.00	100	67.00	68.25	B-	✓		
12	202505110027	JANUAR REVATA MARCHELIM	80.00	85.00	70.00	75.00	87.5	85.00	80.54	A-	✓		
13	202505110028	MUHAMMAD RIZKI DWI PUTRA	88.00	88.00	80.00	85.00	100	80.00	82.80	A-	✓		
14	202505110030	DEVINA PUTRI	90.00	90.00	97.00	95.00	100	90.00	92.55	A	✓		
15	202505110034	KHAYLA JULYA FUTRI	90.00	90.00	95.00	95.00	100	90.00	92.25	A	✓		
16	202505110041	NIA AULIA MANULLANG	80.00	80.00	80.00	75.00	93.75	80.00	79.64	B+	✓		
17	202505110046	RESTI OLIVIA	90.00	90.00	95.00	95.00	100	90.00	92.25	A	✓		
18	202505110047	BAGAS ROSSIANTO PUTRA	70.00	70.00	70.00	65.00	100	70.00	70.50	B	✓		
19	202505110048	NOVA LIA HERMAWAN	88.00	80.00	80.00	85.00	100	80.00	82.40	A-	✓		
20	202505110049	SALSABILA ZULFA WIJAYA	88.00	88.00	85.00	85.00	100	80.00	83.55	A-	✓		
21	202505110050	DINDA WIDJAYANTI	80.00	88.00	80.00	90.00	100	80.00	83.40	A-	✓		
22	202505110053	FEBIOLA ANGELINA	80.00	88.00	80.00	75.00	93.75	80.00	80.04	A-	✓		

No	NIM	Nama Mahasiswa	QUIZ (5,00%)	TUGAS (5,00%)	UTS (15,00%)	UAS (20,00%)	KEHADIRAN (5,00%)	HASIL PROYEK/KASUS (50,00%)	Nilai	Grade	Lulus	Sunting KRS?	Info
23	202505110054	NABILA THUSHOLEHAH	88.00	88.00	85.00	90.00	100	91.00	90.05	A	✓		
24	202505110059	FEBRIANA	88.00	88.00	80.00	78.00	100	88.00	85.40	A-	✓		
25	202505110061	ANDHIKA HERDIAN PRATAMA	80.00	88.00	80.00	70.00	100	70.00	74.40	B	✓		
26	202505110064	TATA DEA BANAFSIA SAFA	85.00	88.00	85.00	75.00	87.5	80.00	80.69	A-	✓		
27	202505110065	MUHAMMAD QAUTSAR FIRDAUS	88.00	88.00	80.00	78.00	100	80.00	81.40	A-	✓		
28	202505110067	AYU MARDAYANI	87.00	88.00	85.00	70.00	93.75	80.00	80.14	A-	✓		
29	202505110070	AGISNA FAUZAN	90.00	90.00	85.00	78.00	93.75	90.00	86.99	A-	✓		
30	202505110106	GREPINA SITOMPUL	80.00	88.00	80.00	70.00	100	85.00	81.90	A-	✓		
31	202505110107	AISYAH AYU RAHMADHANI	88.00	88.00	80.00	80.00	100	85.00	84.30	A-	✓		
32	202505110110	OKTAVIA DWI RAHMADANIA	88.00	88.00	87.00	90.00	100	91.00	90.35	A	✓		
33	202505110121	ANI NUR	88.00	88.00	80.00	85.00	100	85.00	85.30	A-	✓		
34	202505110122	ZAHRA AULIA RACHMAN	88.00	88.00	85.00	85.00	100	93.00	90.05	A	✓		
35	202505110129	ARGA NURHUDA RAHMAN	90.00	90.00	97.00	97.00	100	90.00	92.95	A	✓		
36	202505120004	MUTIYA PEBRI LESTARI	87.00	88.00	80.00	70.00	100	81.00	80.25	A-	✓		
Rata-rata nilai kelas			84.11	85.56	81.56	81.58	97.92	83.42	83.62	A-			

Pengisian nilai untuk kelas ini ditutup pada **Jumat, 31 Juli 2026** oleh **0305026402**

Tanggal Cetak : Senin, 17 Agustus 2026, 23:51:14

Paraf Dosen :

SRI LESTARI PRASILOWATI